INTERNATIONAL COLLEGE



Where the World Comes to Study 🔌

English and Business Courses









GCINTERNATIONAL COLLEGE

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Dominic Walton, **Executive Director**

Thank you for your interest in VGC International College. We know that the decision to choose a school is an important one and we are honoured that you are considering us.

Our reputation is built around a strong focus on the student experience. We have accomplished this by concentrating on enabling our students to achieve their individual academic goals, creating a warm environment and giving our students an amazing intercultural experience. Collectively, these positive experiences have made VGC one of the fastest growing schools in Canada.

To adjust to this growth, we have added a new campus that boasts more student space, modern classrooms and a great location in the heart of Vancouver.

We have expanded our course options by keeping our award winning English language programs and adding new business classes. We have achieved this by dividing our college into two schools: the School of English Language and the School of Business. By doing this, we have changed with the times and demands of the students. Now VGC students can graduate from our college with their English language goals achieved and practical business training, a combination of skills and experience that can be life changing. Over the next few years, you will see the School of Business grow as we hope to keep adding to our programs.

As we look forward to the future, we will continue to recognize that for our students, this is a once in a lifetime experience, and we will look forward to creating new stories with new students and making VGC International College part of your future.

Dominic Walton, Executive Director





WHY STUDENTS CHOOSE VGC

YOUR VGC TEAM

WE CAN HELP YOU WITH ENGLISH, ESPAÑOL, PORTUGUÊS, 한국어, 日本語, 中文, DEUTSCH, TÜRKÇE, ČEŠTINA, ไทย

TEACHERS

VGC's strict hiring policy ensures that our teachers are not only highly qualified, but also committed to helping you accomplish your goals. Our VGC School of English Language is proud of its reputation as one of the most academic language schools in Vancouver. All teachers must have a university degree, a recognized Teaching Certificate and industry-relevant teaching experience.



PERSONAL **ATTENTION**

At VGC, we understand each student has different needs and different goals. VGC's teachers and staff strive to get to know each of our students as individuals. Teachers are aware of your progression and adapt their approach to best guide you through your learning experience.





Executive Director

Associate Director





Activities Coordinator

Mariana Mello

Homestay/Residence Coordinator Homestay/Residence Coordinator



CULTURAL DIVERSITY

At VGC International College we are very proud of our cultural diversity. VGC recruits students from over 75 countries to study in Canada. Your class will be filled with students from diverse backgrounds and cultures, helping you to grow an international network and become a global citizen.

CURRICULUM

VGC's School of English Language offers a unique program called Global English (a hybrid of general English and academic skills). You will get the everyday usefulness of general English while developing the specialized skills needed for fluent and accurate business communication or English for academic purposes.



Henriette Freese

RESULTS

VGC International College gets results. We have helped thousands of international students reach their goals. Whether it is a test score, entrance into a Canadian university, or just to improve your English, VGC will help you get there.

A TRUE CANADIAN EXPERIENCE

Learning English and setting the foundation for your professional career should be an exciting experience that continuously challenges and stimulates you, but most of all it should be fun! At VGC we are proud to have our own event management team that is dedicated to offering you fun activities and tours to make sure you have a unique Canadian experience.





Pablo Contreras

Marketing & Recruitment Officer Marketing & Recruitment Officer Marketing and Recruitment Manager Marketing & Recruitment Officer Marketing & Recruitment Officer Marketing & Recruitment Officer

Ana Perovano







Operations Manager





Co-Op Coordinator and Assistant Registrar



Academics and University Pathway Administrator



lain Angus Academics and Youth Programs Administrator



Marketing & Recruitment Manager Marketing & Recruitment Officer Marketing & Recruitment Officer Marketing & Recruitment Officer



Marketing & Recruitment Regional Manager



Marketing & Recruitment Assistant





Julio Durante



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school of ENGLISH LANGUAGE

School of INTERNATIONAL BUSINESS

EXTRA STUDENT SERVICES

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SCHOOL OF ENGLISH LANGUAGE





ENGLISH EQUIVALENCY

VGC ENGLISH PROGRAM OUTLINE AND EQUIVALENCY CHART

At VGC International College's School of English Language, we are proud of our academic reputation. We have earned this through our exceptional teaching staff, well-designed English courses and personal attention to our students.

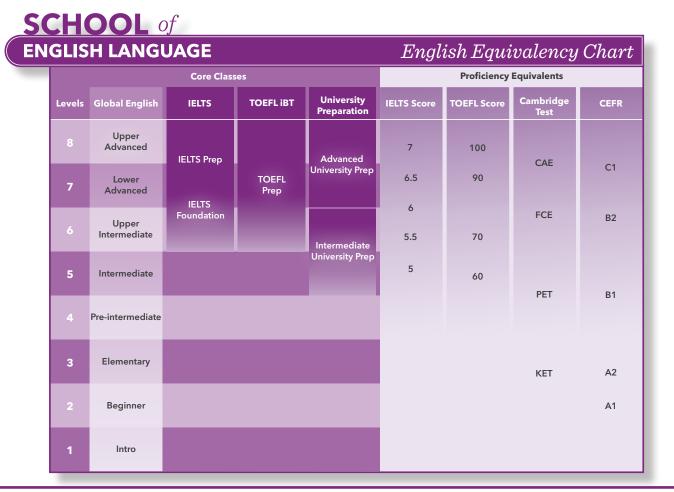
All of our students take a placement test upon arrival at VGC, to ensure that they are assigned to classes that are suitable for their needs and goals. We follow our students' progress carefully by counselling, guiding and helping them to achieve their language objectives. Our integrated approach allows our students to learn English in a more natural manner. We focus on proven methods that bring results efficiently and effectively.

All VGC levels are based on the Common European Framework of Reference (CEFR) and have equivalent

band scores for the IELTS Exam, TOEFL Exam and Cambridge Exams. This allows our students to have a full understanding of where they are in relation to all major international standards.

We are particularly proud of our teachers who work very hard to maintain an extremely high standard in the classroom while remaining friendly and approachable. We look forward to having you join us on your English language learning adventure.

To ensure student objectives are met, each VGC student receives a student folder where each student's work and progress is collected.



PROGRAM SCHEDULE DIVERSE ENGLISH PROGRAMS TO HELP YOU ACHIEVE YOUR GOALS

VGC International College's School of English Language is recognized by thousands of students from all over the world as well as prestigious post-secondary institutions, as the premier English language school in Vancouver, Canada. We understand that every student has different needs and different goals when they learn English. That is why we offer students a wide variety of English programs.

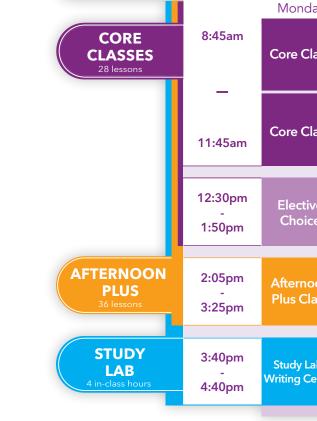
Core Classes: Afternoon Plus Class

- Global English
- IELTS Preparation
- TOEFL Preparation
- University Preparation
- Grammar Plus

Summer Programs:

- High School Preparatio Experience Program Cambridge Certificate
- English (CAE) Preparat

SCHOOL of **ENGLISH LANGUAGE**



Afternoon Plus Classes:	Elective Choices:
 Speaking and Error Correction Plus Beginner Plus Pronunciation Plus Academic Preparation Plus Grammar Plus Business English Certificate Program Job Search Plus 	 Grammar through Speaking and Writing Reading, Vocabulary and Discussion Speaking Listening and Pronunciation Writing Grammar English in the Workplace Expressions and Conversation
Summer Programs:	Exam Preparation IELTS
 High School Preparation/Summer Teen Experience Program Cambridge Certificate in Advanced English (CAE) Preparation 	 Advanced Grammar and Writing Reading, Vocabulary and Debate Academic Reading and Vocabulary Builder Note Taking Through Canadian Culture

		Ţ	Neekly Sc	hedule			
iday	Tuesday	Wednesday	Thursday	Friday			
Class	Core Class	Core Class	Core Class	Core Class			
Class	Core Class	Core Class	Core Class	Core Class			
	Lui	nch					
tive vice	Core Class	Elective Choice	Core Class	Weekly Workshop			
	Bre	eak					
noon Class	Afternoon Plus Class Bre	Afternoon Plus Class	Afternoon Plus Class	Daily After Class and			
Lab/ Centre	Study Lab/ Writing Centre	Study Lab/ Writing Centre	Study Lab/ Writing Centre	Weekend Activities Available			

GLOBAL ENGLISH

Designed for V	VGC level	s 1-8						
VGC Levels	1	2	3	4	5	6	7	8
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Intermediate	Upper Intermediate	Lower Advanced	Upper Advanced

AN INTENSIVE ENGLISH PROGRAM COMBINING GENERAL ENGLISH AND ACADEMIC SKILLS

Your day at VGC will start with a unique approach to language learning in our Global English program, a program that combines both general English and academic English skills. At VGC International College, we are proud of our reputation as having one of the best English language courses in Canada.

Global English is a proven program that has helped thousands of VGC students to reach their goals in business English, English exam preparation, academic English, and daily communication in English. As an integrated course, the Global English program works on speaking, listening, writing and reading, as well as grammar, vocabulary and pronunciation. Whether for business, academics or everyday needs, this is the perfect class to help you improve your English.

OBJECTIVES

By the end of your studies in this course you will:

- have expanded your vocabulary in relation to everyday topics.
- have improved your general English skills, such as the ability to speak English and to listen to real life situations in English.
- have developed the confidence to use your English.
- have developed fluency and accuracy in spoken and written English.
- have improved your English grammar.

DURATION

- Each English level is 8 weeks in length.
- Students can register for a minimum of 2 weeks.
- START DATE
 - Students can start every Monday.

Please note: Each level is two months in duration (except level 1, which is one month long). Levels 1 and 2 have no elective class as students are still developing general English skills. During the elective period these students will continue to study with their main class.

THE VGC DIFFERENCE

- Eight levels of Global English from Intro to Upper Advanced allow you to transition from one level to the next with ease.
- Integrates General English and academic English skills to get the best results.
- Fosters critical thinking and develops vital study skills for higher education.
- Learn English in a supportive classroom environment.
- Bi-weekly personal feedback.
- Individual student portfolios showing a collection of your work through your entire stay at VGC.
- An intensive English program that gets results.









I have been at VGC for three months, I feel very comfortable when I am in the school. There are a variety of classes that you can attend. I met a lot of people from all over the world and I improved my English a lot. This has been a unique experience for me, I will never forget it!

- Barbara • Italy



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IELTS PREPARATION

Designed for VGC levels 6-8

VGC Levels	1	2	3	4	5	6	7	8
IELTS Score					5	5.5 (6	6.5	7

BECAUSE YOUR IELTS EXAM RESULTS REALLY MATTER

If you need to achieve your target IELTS score, VGC's IELTS Preparation course is based on a time-tested curriculum that has helped many international students achieve their target score. The lessons are designed to give maximum teacher-to-student interaction and to provide opportunities for you to refine your English for each section of the exam. Every two weeks you will participate in a practice IELTS exam to provide you with a measurable assessment of your improvement.

OBJECTIVES

By the end of your studies in this course you will:

- be better able to achieve your maximum possible score on the IELTS exam.
- have improved your English speaking and writing through personalized feedback.
- have learned the skills and strategies to successfully take the IELTS exam.
- be familiar with the IELTS exam requirements.

DURATION

- Each IELTS course is 12 weeks in length.
- Students can register for a minimum of 2 weeks.

THE VGC DIFFERENCE

- Highly qualified and experienced teachers with an in-depth understanding of the IELTS exam.
- Two levels of classes allow you to improve your IELTS score from the ground up.
- Proven success rates



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START DATES

• Students can start every Monday.

VGC helped me achieved my goal! The IELTS preparation class helped *me to get the overall band score* I needed to apply for my ideal college in Canada!

- Giuliano • Brazil

TOEFL PREPARATION

Designed for VGC levels 6-8 **VGC Levels TOEFL Score**

YOUR WAY TO A SUCCESSFUL SCORE ON **YOUR TOEFL EXAM**

At VGC you will not only use the TOEFL Preparation course as a tool to achieve the exam score you need, but you will build the academic language and skills for your success in business or university. The TOEFL course provides bi-weekly practice tests given to make you comfortable with the exam and TOEFL iBT procedure. Our experienced TOEFL teachers review your test and give you personalized feedback. We have structured TOEFL Preparation classes so you will feel confident that you are ready to achieve the desired exam score.

OBIECTIVES

By the end of your studies in this course you will:

- have improved your English speaking and writing skills through personalized feedback.
- individual strengths and weaknesses.
- of business or university.

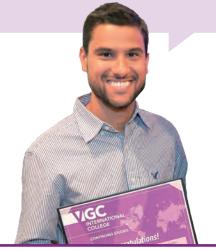
DURATION

- Each TOEFL course is 16 weeks in length. •
- Students can register for a minimum of 2 weeks.

THE VGC DIFFERENCE

- During your TOEFL course, you will have access to our computer lab designed to simulate real TOEFL iBT test conditions.
- A highly experienced TOEFL teacher with extensive knowledge of the exam and the English language.
- Individualized advice to help you.









have encountered our structured curriculum and customized materials, which are designed for your

have received the academic English skills and knowledge that will best prepare you for the challenges

START DATES

• Please inquiry about the start dates.

VGC has nice facilities and teachers are excellent! I studied in VGC for 6 months and I was able to get my TOEFL score high enough to apply to the university!

- Liliana • Mexico





UNIVERSITY PREPARATION

 Designed for VGC levels 5-8

 VGC Levels
 1
 2
 3
 4
 5
 6
 7
 8

 English Levels
 Intro
 Beginner
 Elementary
 Pre-intermediate
 Intermediate
 Upper Intermediate
 Lower Advanced
 Upper Advanced

A PROVEN PATHWAY TO ACADEMIC SUCCESS IN CANADA

Successful completion of VGC's University Preparation Program prepares you for your academic career at a university in Canada. It will allow you to gain the necessary language requirements for acceptance and direct entry into our partner colleges or universities.

This program is delivered in intermediate and advanced levels. In University Preparation Intermediate, you will be introduced to academic English and skills while still learning grammar and other general English skills that are needed at this level. In University Preparation Advanced, you will focus less on general English skills and more on English for Academic Purposes (EAP) ensuring you are university ready.

Hundreds of VGC students have enjoyed our seamless entry to a post-secondary program. A student who successfully completes our University Preparation course can use our Pathway Program designed for direct entry into our selected group of post-secondary partners (this means there is no need to write an IELTS or TOEFL test). Whether it be a diplomas, bachelors or masters degree, VGC University Preparation students can use their University Preparation scores as proof of English language level.

OBJECTIVES

By the end of your studies in this course you will:

- have learned how to listen to lectures and take effective notes.
- have read critically with a healthy level of skepticism.
- have written effective essays, arguing a case, supported by reading and empirical evidence.
- have delivered university level oral presentations.
- have developed exam strategies to better your results.

DURATION

• University Preparation Intermediate and Advanced levels consists of 16 weeks of curriculum each.

THE VGC DIFFERENCE

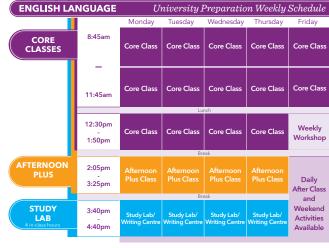
- Receive personal feedback from a teacher who specializes in English for Academic Purposes (EAP).
- Every two weeks your teacher will have a one-on-one meeting with you to discuss your progress.
- Our university pathway administrator will help you choose and apply to your future school.
- We personalize your university preparation and ensure that your study plans will be successful so you can go to the university of your choice in Canada.
- Field trips to our partner schools in Vancouver and guest lectures from our pathway partner schools.

For information on our partnering universities and colleges in Canada and the USA please visit our **University Pathways page** on our website.

START DATES

• Students can start every main start date. Please check the last page for VGC's calendar.

> SCHOOL of ENGLISH LANGUAGE







CENTRAL



UCRIVERSIDE

Vanarts VANCOUVER INSTITUTE of MEDIA ARTS



FAIRLEIGH DICKINSON UNIVERSITY





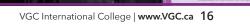


JCI



To improve my English language skills I enrolled in VGC which was recommended to me by a friend. I made significant progress over the course of the last five months in VGC's University Preparation course. Eventually, I found the opportunity to enter Douglas College by fulfilling the requirements.

- Sousan • Iran



OUR UNIVERSITY PATHWAY PARTNERS

A SIMPLE WAY TO POST-SECONDARY EDUCATION IN CANADA

Students looking to go to college or university in North America after graduating from their Pathway program at VGC have the opportunity to access our network of accredited universities and colleges in Canada and the United States.

VGC International College holds pathway agreements with universities and colleges in Canada that allow seamless entry without having to write the TOEFL test or IELTS test.

The universities and colleges in the VGC pathway network provide accredited technical, undergraduate and graduate programs in various areas of study. VGC has a pathway department dedicated to providing personalized attention and guidance to students interested in applying to one or more of our partner colleges and universities in Canada and the United States. Let us find the perfect fit for you and take the next step to your academic future.

Partner School	Pat Requ	:hway irement	Location	IELTS	TOEFL	Information
BCIT	Global English					Type: Public
						Credentials: Certificate, Diploma, Associate Diploma, Degree
	UP Intermediate	*	Vancouver, BC	5.5 - 7.0	70 - 90	Popular programs: Trades, Engineering, Business, Human Resources
						Intakes: Multiple Intakes Depending on Program
BCIT	UP Advanced					Tuition fee per year (approximate): CAD \$13,000 - CAD \$20,000
Douglas College	Global English					Type: Public
						Credentials: Diploma, Degree, University Transfer, Post-Degree Diploma,
MARKET ALL AND A LOCAL	P ediate		Vancouver,	6.5	83	Post-Baccalaureate Diploma
	UP Intermediate		BC	0.5	20	Popular programs: Business, Accounting, Arts, Hospitality, University Transfer
DO_						Intakes: January, May, September
LAS	UP Advanced	*				Tuition fee per year (approximate): CAD \$17,000



cation	IELTS	TOEFL	Information
			Type: Public
toria, BC couver, BC elson, BC elson, BC			Credentials: Certificate, Diploma, Degree, University Transfer, Post-Degree Diploma
ctoria, BC	6.0 - 6.5	83 - 88	Popular programs: Business, Sport and Exercise, Trades, Nursing
			Intakes: January, May, September
			Tuition fee per year (approximate): CAD \$14,000 - CAD \$17,000
			Type: Private
			Credentials: Pre-University, Pre-Master, Degree, Masters
icouver, BC	5.5 - 6.0	68 - 79	Popular programs: Business Administration, Information Technology, Hospitality and Tourism
			Intakes: January, May, September
			Tuition fee per year (approximate): CAD \$23,000
			Type: Public
	6.0	79	Credentials: Certificate, Diploma, Post-Graduate Diploma
elson, BC			Popular programs: Business, Tourism, Trades, Arts
			Intakes: January, May, September
			Tuition fee per year (approximate): CAD \$11,000
			Type: Public
			Credentials: Degree, Pre-Master, Masters
ctoria, BC	5.5 - 6.5	60 - 88	Popular programs: Business, Global Tourism, Justice Studies, Environmental Science, Tourism Management
			Intakes: January, May, August, September
			Tuition fee per year (approximate): CAD \$19,000 - CAD \$30,000
			Type: Private
			Credentials: Certificate, Diploma
icouver, BC	6.0 - 6.5	60 - 80	Popular programs: Animation, Acting, Digital Design, Film Production, Programming
			Intakes: Multiple intakes
			Tuition fee per year (approximate): CAD \$10,000 - CAD \$50,000

OUR UNIVERSITY PATHWAY

Partner School	Patl Requi	hway rement	Location	IELTS	TOEFL	Information
Vanarts	Global English					Type: Private
						Credentials: Diploma
	UP Intermediate	*	Vancouver, BC	6.0	68	Popular programs: Acting, Broadcasting & Online Media, Web Development, Game Art Design
						Intakes: March, September
Vanarts Weberarburg	UP Advanced					Tuition fee per year (approximate): CAD \$18,000 - CAD \$32,000
Pacific Institute of Culinary Arts	Global English					Type: Private
						Credentials: Diploma
	UP Intermediate	*	Vancouver, BC	5.5 - 6.0	65 - 78	Popular programs: Baking and Pastry Arts, Culinary Arts
ACIFIC®						Intakes: April, July, September
CULINARY A.R.T.S	UP Advanced					Tuition fee per year (approximate): CAD \$24,000 - CAD \$48,000
John Casablancas Institution	Global English					Type: Private
ALEAST STORE						Credentials: Certificate, Diploma
S DE PI	UP Intermediate	*	Vancouver, BC	4.5 - 5.5	60 - 70	Popular programs: Body Spa, Fashion & Beauty, Make up Artistry, Hair Art
						Intakes: Multiple Intakes
JCI INSTITUTE	UP Advanced					Tuition fee per year (approximate): CAD \$10,000 - CAD \$22,000
Acsenda	Global English					Type: Private
THEFT E	te					Credentials: Certificate, Diploma, Degree
A State Stat	UP Intermedia		Vancouver, BC	6.5	84	Popular programs: Business Administration, Hospitality Management
						Intakes: January, April, July, October
	UP Advanced	*				Tuition fee per year (approximate): CAD \$15,000
Red Academy	Global English					Type: Private
						Credentials: Diploma, Co-op Programs
CANAL AND	UP Intermediate		Vancouver, BC	6.5	90	Popular programs: Web Development, Digital Marketing, UX & UI Design
						Intakes: April, October
RED ACADEMY	UP Advanced	*				Tuition fee per year (approximate): CAD \$11,000 - CAD \$20,000

PARTNERS

Partner School	Pathway Requirement	Location	IELTS	TOEFL	Information
Manitoba Institute of Trades	Global English				Type: Public
and Technology		-			Credentials: Certificate, Diploma, Post- Graduate Diploma
	UP Intermediate	Winnipeg, MB	6.0	78	Popular programs: Early Childhood Education, Health Care, Hospitality, Trades
	ed In				Intakes: January, April, August
MANITOBA INSTITUTE OF TRADES AND TECHNOLOGY	UP Advanced				Tuition fee per year (approximate): CAD \$12,000 - CAD \$15,000
University of Regina	Global English				Type: Public
		-	6.5		Credentials: Certificate, Diploma, Degree, Masters
	UP Intermediate	Regina, SK		80	Popular programs: Business, Arts, Engineering, Kinesiology, Science
University	ed In	ЭК			Intakes: January, May, September
University of Regina	Advanced				Tuition fee per year (approximate): CAD \$24,000 - CAD \$26,000
New York Institute of Technology (Vancouver Campus)	Global English				Type: Private
		-			Credentials: Masters
	UP Intermediate	Vancouver, BC	6.0	79	Popular programs: MBA
					Intakes: March, September
	UP Advanced				Tuition fee per year (approximate): CAD \$15,000
CodeCore College	Global English				Type: Private
		-			Credentials: Diploma
	UP Inter mediate	Vancouver, BC	6.0	78	Popular programs: Web Development Bootcamp, Programming Fundamentals
Scale and a state of the state		-			Intakes: Multiple intakes
CodeCore College	UP Advanced				Tuition fee per year (approximate): CAD \$950 - \$16,500

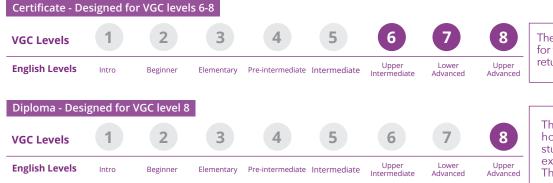
For more information about our USA pathway partners, please visit: www.vgc.ca/pathway-partners/list-university-pathways or send email to our university pathway coordinator: marketing@vgc.ca

HOW TO APPLY?





TESL **PROGRAM**



The TESL certificate program is perfect for those international student who will return to their country to teach.



TEACH ABROAD OR TEACH LOCALLY, YOUR TEACHING CAREER STARTS HERE

This program provides pedagogical theory, teaching methodology, strategies and practical approaches to developing the skills and knowledge base you require to become an effective English language teacher. You will be given the opportunity to show application of methodology and skills in a real teaching and learning environment.

- Learning and teaching: background and theory •
- Practical methodology: teaching skills and systems
- Language awareness ٠
- Observations
- Practicum

ADMISSION REQUIREMENTS

TESL Certificate:

International:

- Complete high school or be a mature student of 18 years and older.
- Reach an IELTS 5.5 (academic) or TOEFL 70 or equivalent or achieve a VGC Level 6 Upper Intermediate or pass the VGC placement test.
- Pass an admissions interview.

Domestic:

- Complete high school. ٠
- Pass an admissions interview.

OBJECTIVES

Upon successful completion of this program you will have reliably demonstrated the ability to:

- plan a series of ESL lessons that cover different skills • and systems for learners at different levels.
- competently deliver the lessons you have planned to a class of ESL learners. (For diploma students only)
- provide and receive meaningful feedback to and from peers.
- reflect on your own learning and teaching, act on feedback, and demonstrate improvement.

TESL Diploma: International:

- Complete high school or be a mature student of 18 years and older.
- Reach an IELTS 7 (academic) or TOEFL 100 or equivalent or achieve a VGC Level 8 Upper Advanced or pass the VGC placement test.
- Pass an admissions interview.

Domestic:

- Complete high school. ۰
- Pass an admissions interview.

DURATION

- CERTIFICATE
- 4 weeks in length
- 105 hours in total week in-class Practicum • 130 hours in total

DIPLOMA

2020

January 6th

March 16th

August 4th

October 26th

May 11th

• 5 weeks in length - Final

START DATES

2019

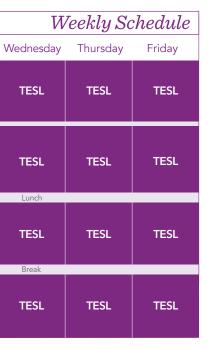
- January 14th
- March 11th
- May 6th
- July 29th
- October 21st

ΓESL

TESL PROGRAMS

Tuesday Monday TESL 8:45am ificate - 105 hou Ioma - 130 hour TESL TESL TESL TESL TESL TESL 11:45am 12:30pm TESL TESL TESL 1:50pm 2:05pm TESL TESL TESL 3:25pm





I think VGC' is the only place to accommodate such a useful knowledge and technique in detail and lots of in class teaching practice of TESL program. It is really challenging but these skills I learned for teaching English Language is a treasure that cannot be bought from anyone. I will definitely utilize what I learned in TESL when I become an English teacher.

- Niina • Japan



School of English Language

ELECTIVE CHOICES

Designed for V	GC levels	s 3-8						
VGC Levels	1	2	3	4	5	6	7	8
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Intermediate	Upper Intermediate	Lower Advanced	Upper Advanced

PERSONALIZE YOUR ENGLISH LESSONS WITH OUR ELECTIVE CLASSES

Our elective classes complement the Global English, University Preparation Intermediate, IELTS Preparation, and TOEFL Preparation programs. Every Monday and Wednesday afternoon, you can enjoy a skills-focused elective class.

VGC International College provides a choice of skill or topic-based electives as part of your English Core classes. These elective classes will help you to improve areas of English that may cause you problems. Every two weeks, you can pick and choose from a variety of electives for your level electives YOU want to take.

As you progress from level 3 upwards, you will have a choice of speaking, reading, listening, writing or theme-based elective classes. Level 1 and 2 continue with the core class at this time.

ELECTIVE CLASSES	Levels	1	2	3	4	5	6	7	8
FULL TIME CORE CLASS									
Grammar through Speaking and Writing				*	*				
Reading, Vocabulary and Discussion				*	*				
Speaking				*	*				
Listening and Pronunciation				*	*	*	*		
Writing				*	*	*	*		
Grammar						*	*		
English in the Workplace						*	*	*	
Expressions and Conversation						*	*	*	*
Exam Preparation IELTS						*	*	*	*
Reading, Vocabulary and Debate						*	*	*	*
Academic Reading and Vocabulary Builde	r					*	*	*	*
Advanced Grammar and Writing							*	*	*
Note Taking Through Canadian Culture							*	*	*

Please note: Advanced University Preparation does not have an elective.



CORE CLASSES

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AFTERNOON PLUS CLASSES

AFTERNOON CLASSES THAT ENSURE YOUR ACADEMIC PROGRESS

Our Afternoon Plus Classes are designed to give you further knowledge and practice after you finish your Global English, IELTS Preparation, TOEFL Preparation or University Preparation lessons. Plus Classes are interactive English classes that give you profound knowledge of a specific area of English, and then give you a chance to practice the English skills you have learned. Students can choose from a range of different Afternoon Plus Classes in this time slot.

- **Speaking and Error Correction Plus**
- **Academic Preparation Plus**
- **Grammar Plus**
- **Pronunciation Plus**

THE VGC DIFFERENCE

- The ideal complement to the core classes, helping you to improve your English language skills quickly and build a solid foundation.
- Encourages you to apply the knowledge to practical situations to grow in confidence when speaking English.
- Encourages active learning and make's sure students

DURATION

• Each class is 8 weeks in length.

BEGINNER PLUS



- Business English Certificate Program
- **Iob Search Plus**

can level up as fast as possible.

- It allows students to engage in a proactive learning experience, making English learning in Vancouver memorable.

START DATE



Beginner Plus is an integrated skills course designed for all students who are learning English at a lower level which aims to help improve their English language skills quickly. Using text and tasks commonly found in daily life, students will guickly develop a communicative competence. Beginner Plus will build a solid English foundation that helps students grow in confidence to speak English in everyday situations. It is designed to improve their knowledge of English grammar in context, developing vocabulary and improving English pronunciation, so students can move to the next level as fast as possible.

OBJECTIVES

By the end of your studies in this course you will:

- understand and use familiar everyday expressions in English.
- have learned how to listen for general context and ideas.
- be able to ask and answer a variety of basic questions.
- be able to write and read simple texts and extract specific information.
- know how to name and use basic English grammar structures.



- Addresses different learning styles and skills.

• Students can start every Monday.

SPEAKING AND ERROR CORRECTION PLUS



Speaking and Error Correction Plus is a structured English speaking course that allows you to get more knowledge and practice with spoken English. The program is divided up into well designed daily themes and situations. Through challenging conversation and discussion in English, you will be able to use newly acquired English grammar and vocabulary in real conversations.

Besides further improving your language skills, this English class is designed to focus on error correction and encourages students to build confidence when talking to native English speakers.

OBJECTIVES

By the end of your studies in this course you will:

- be able to identify errors you and other speakers make.
- have enhanced your English pronunciation.
- be able to speak English with more confidence using precise language structures.
- be able to take part in English conversations related to various topics.
- have learned to use solid techniques to achieve effective communication in English.

PRONUNCIATION PLUS

Designed for VGC levels 3-8



At VGC International College, we know how important it is for our students to reduce their accent and speak English clearly. That is why in our Pronunciation Plus class, students study the basics of Canadian English pronunciation and intonation. They will learn about a variety of topics such as English vowel rules, word stress and syllable length. We want to make sure our students are equipped with the English skills they need for clear and understandable speech.

OBJECTIVES

By the end of your studies in this course you will:

- have significantly improved your spoken English.
- produce sounds clearly.
- speaking countries.
- model Canadian English syllable stress, linking and intonation.
- feel more confident when speaking with native English speakers.



model Canadian English rhythm and words stress that makes the Canadian accent the clearest of all English

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ACADEMIC PREPARATION PLUS

Designed for V	GC levels	4-8						
VGC Levels	1	2	3	4	5	6	7	8
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Intermediate	Upper Intermediate	Lower Advanced	Upper Advanced

Extend your day by further working on language as it relates to a university or business setting in our Academic Preparation Plus class. Develop your writing, listening, reading, speaking and English grammar through practice and constructive debates. The Academic Preparation Plus class offers a highly interactive classroom that fosters critical thinking and active learning in English. What better way to build your academic English skills?

OBJECTIVES

By the end of your studies in this course you will:

- have developed your English speaking skills for interacting with fellow students and presenting confidently in public.
- have developed your academic English writing skills from sentence structures and paragraphs to academic essays.
- have developed your English listening skills for academic purposes, for example effective note-taking.
- have developed your reading skills, recognizing different text types and approaching them critically in English.

GRAMMAR PLUS



In this student-centred course, students are exposed to a variety of grammatical structures common for intermediate level learners and beyond. The aim is to give students further practice in these structures, reinforcing what they have studied before and introducing new ways of using the grammar. It is also to help students use these structures with greater ease and therefore gain confidence when using them in their writing and speaking.

OBJECTIVES

Upon completion of this program the successful student will have reliably demonstrated the ability to:

- Produce written English using the grammatical structures studied.
- Produce chunks of spoken English using the grammatical structures studied.
- Identify and correct common mistakes in commonly used grammatical structures.
- Use the target structures to clearly and precisely convey meaning.

JOB SEARCH PLUS

Designed for V	GC levels	6-8			
VGC Levels	1	2	3	4	5
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Intermed

The course introduces the student to employment search strategies. The strategies include job searching, understanding your strengths and weaknesses, building your professional image and researching employment opportunities. The Student will use Microsoft Office to create various employment application documents. The skills learned in this course will be valuable throughout the lifetime of the student.

OBJECTIVES

By the end of your studies in this course you will:

- Demonstrate how to research employment opportunities.
- Demonstrate how to build a professional image. ٠
- Plan, design and create an effective cover letter and professional resume. •
- Recall and describe the importance of the job interview. ٠
- Demonstrate how to write various letters specific to the employment search. •
- Demonstrate business writing and presentation skills.

*Job Search Plus is 4 weeks in length.





BUSINESS ENGLISH CERTIFICATE PROGRAM

PREPARE YOURSELF FOR THE INTERNATIONAL WORKPLACE

Whether you are currently working in business, want to be in business or plan to use English for business in the future, this program is for you. You will gain a solid foundation of Business English for a range of workplace situations.

Designed for VGC levels 5-8

VGC Levels	1	2	3	4	5	6	7	8
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Intermediate	Upper Intermediate	Lower Advanced	Upper Advanced

- International Business and Global Marketing in English
- Human Resource Management in English
- Business Communication in English
- Intercultural Interactions in English

OBJECTIVES

By the end of your studies in this course you will:

- have demonstrated proficiency with the vocabulary of the business world.
- have developed the language skills required in order to conduct international business in English.
- be able to organize effective international meetings in English.
- demonstrate appropriate use of English grammar.
- be able to analyze and interpret texts written in English and discuss topics of general interest to business people.
- have developed knowledge about international business behavior.

DURATION

• Each class is 8 weeks in length.

START DATES

- Students can start every main start date. Please see the last page for VGC's Calendar.
- * At the end of each successfully completed module you will be awarded a certificate to recognize your achievement.





In my opinoin VGC's business English class is a perfect chance to improve yor business knowlodge. They have small classes and you have special attention from teachers. You need to speak English all the time so you have no other chance than learning and improving the language.

- Ruriko • Japan

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SUMMER CAMP

HIGH SCHOOL PREPARATION/ SUMMER TEEN EXPERIENCE PROGRAM

Designed for All Cambridge Levels For students between 13 and 18 years old

THE BEST TEEN EXPERIENCE: WHERE LEARNING AND ADVENTURE MEET

VGC combines our High School Preparation Program with our Summer Teen Experience activities making this course one of the most exciting summer teen English camps in Vancouver. We offer students a complete Canadian adventure where they will be fully immersed in English language lessons designed for the high school student, all while experiencing Canadian culture. It consists of an integrated program where the students have a full day of studies that focus on English relevant to the daily life of a high school teen. Every Tuesday and Thursday students will take their learning outside of the classroom where they will apply their language knowledge to an academic activity. Further to this, there will be daily activities that students can enjoy.

If that doesn't sound like enough fun, students will have the opportunity to experience the beautiful wilderness that Canada is famous for. This summer camp gives students the opportunity to spend several days away from the city. We will enjoy swimming in pristine lakes, canoeing, campfires, taking photos of breathtaking Rocky mountains and much, much more!

This program contains relevant English language for the high school student whether they are returning to study in their home country or going on to study at a Canadian high school. It is offered in the summer months only, for students between 13 and 18 years old.

ENGLISH LANGUAGE Teen Program Schedule

THE VGC DIFFERENCE

- Classes are based on Cambridge levelling for international academic recognition.
- This English Summer Camp consists of after school activities, weekend adventures and out of class academic activities on Tuesdays and Thursdays.

THEME MONDAY TUESDAY WEDNESDAY TUESDAY MURSDAY FRDAY SATURDAY Undarge 6/17 6/18 G/18 G/19 G/20 G/20 G/20 G/22 Der core Undarge Correnting in the core G/24 G/25 G/26 G/26 G/26 G/27 G/28 G/29 Der core G/29 Der core Der core G/29 Der core Der core G/29 Der core Der core Der core G/29 Der core Der core<	HIGH SCHOOL PREPARATION SUMMER TEEN EXPERIENCE CALENDAR								
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7/22 7/23 7/24 7/25 7/26 7/27		Vancouver	Farm Visit		Granville Island market	Student Potluck			
Agarder Laboration of the state	Environment	Aquarium	Urban Safari Afternoon: Salmon hatchery Cleveland Dam	MacMillan Space Centre	Birds of Prey Demo Afternoon: Conversation Café	Science World/ Farewell Party	Water Park		

- Students experience life in a Canadian city and the great Canadian outdoors!
- Caring VGC staff that will make every • effort to ensure that students feel safe.









SUMMER PROGRAMS

Make International Friends From Around the World

Great and fun experience! It was my first time to join the VGC's summer teen program and I really enjoyed it. I made friends from all over the world while learning and having fun activities. I wouldn't exchange this experience for anything. Thank you VGC!

- Junho • Korea

CAMBRIDGE PREPARATION **COURSE**

Designed for **CAE** levels

CAMBRIDGE CERTIFICATE IN ADVANCED ENGLISH (CAE) PROGRAM

This program is designed to help you attain a level of proficiency and accuracy as it relates to your goals when taking the Cambridge exams. All four skills are systematically developed and practiced in each unit and in-depth exam training is provided throughout. You will focus on using the English language flexibly and creatively as it relates to a variety of exam situations and topics. As this is an advanced course, you will learn subtle differences in grammar and vocabulary use as it relates to the CAE exam. This course will also help you to develop a greater understanding of the significance of culture as it relates to language; it will help you develop the necessary skills to feel better prepared for taking the CAE exam.

The Cambridge Certificate in Advanced English Program is offered in the summer months only. Please check the last page for VGC's Calendar.

Students must be at the appropriate level to enter this course (a level test can be found on our website).

OBJECTIVES

By the end of your studies in this course you will:

- have an improved CAE score.
- have developed Cambridge Exams strategies.
- have read, understood and answered questions on the content of various text types, related to • the CAE exam.
- be able to answer different types of English grammar questions with confidence.
- handle the various sections of the oral test with confidence.
- apply the use of different language structures appropriately. •
- summarize, reconstruct, and present arguments coherently for the Cambridge exams. •

DURATION

• Each English level is 8 weeks in length.

START DATE

2019 - July 2nd **2020 -** July 6th

THE VGC DIFFERENCE

- Experienced and knowledgeable teachers for the CAE exam.
- Individualized feedback to focus you on areas that need improvement.
- Practice Cambridge exams every two weeks to monitor your progress and results.



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SCHOOL OF INTERNATIONAL BUSINESS





FORMING LEADING PROFESSIONALS * ©



















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ENGLISH EQUIVALENCY

VGC INTERNATIONAL COLLEGE'S SCHOOL OF **INTERNATIONAL BUSINESS HAS THE SAME** HIGH ACADEMIC STANDARDS AS OUR SCHOOL OF ENGLISH LANGUAGE.

Our international students have the flexibility to learn business while enjoying an afternoon class to bring up their English level, when necessary. Students can work towards achieving a Co-Op position and getting hands-on experience in a Canadian company, where they can apply the skills they have acquired during their studies at VGC.

For domestic students, this is a great course as it will give you an understanding of the basics of business and working in an international environment. Our business classes are designed to give our students a strong basis for business through teaching frameworks and strategies commonly found in Canadian business, all while learning through practical lessons.

Students are asked to take the online English level test and sign up for an interview to qualify for our business programs.

PROGRAMS SCHEDULE

One Year Business Diploma Programs with Co-Op:

Six Month Business Diploma Programs:

- Diploma in Business Communications with Co-Op
- Diploma in Managing **Customer Relationships** with Co-Op

SCHOOL of

• Diploma in Business

Communications • Diploma in Managing Customer Relationships •

CLASSES Class Daily Class Daily Class Daily Class Daily Class Daily Class Daily <	INTERNATIO	NAL BUSI				eekly Sc	neaule		
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		4:40pm	Writing Center	Writing Center	Writing Center	Writing Center	Available		

SCHOOL of **INTERNATIONAL BUSINESS** Business Program English Language Requirement Level and Equivalency Chart **Business Classes Proficiency Equivalents Business** Diploma Business Diploma siness Certificate tensive Busine Programs with **Global English** Programs Programs Programs Co-op 7 100 CAE C1 1 Year 6 Month 4 Week 2 Week 6.5 90 Lower Duration Duration Duratio Duration Advanced 6 FCE B2 Upper 5.5 70 5 Intermediate 60 PET B1 Elementary KET A2 A1

Four Week Business Certificate Programs:

- Practical Business Calculations
- Business Presentations and Practices
- **Business Communication Essentials**
- Applied Leadership in the ٠ Workplace
- Communication for Customer • Satisfaction and Excellence
- Practical Sales Techniques
- Principles of Managing **Customer Relationships**
- Marketing Essentials •
- Introduction to Canadian **Business Management**

Two Week Intensive Business Programs:

- Entrepreneurship: ٠ How to Create a Successful Business
- Marketing Through Social Media
- Leadership

DIPLOMA IN BUSINESS COMMUNICATIONS

Designed for VGC levels 6-8, IELTS 5.5 or Equivalent



This program focuses student learning in the area of Business Communications. Through a mix of competency and outcome based learning, the student will gain skill and experience through individual and team based instruction. Building on a base of Canadian business best practices in sales and marketing, the student will learn how to use various forms of communication to efficiently and effectively deliver and execute a variety of business and sales requirements.

OBJECTIVES

Upon the completion of this diploma, the successful student will:

- have a good understanding of business terms, theories and organizational structure for Canadian business.
- be able to use basic mathematics for everyday business calculations. ٠
- demonstrate the ability to write and deliver an effective presentation.
- be able to write various correspondences and be familiar with various forms of business communications.
- develop their own leadership styles and techniques.
- demonstrate exceptional customer service in a person-to-person sales relationship whether it is face-to-face, online, or over the phone.

ADMISSION REQUIREMENTS

International Students:

- Complete high school or be a mature student of 18 years and older.
- Reach an IELTS 5.5 (academic) or TOEFL 70 or equivalent or achieve a VGC Level 6 Upper Intermediate or pass the VGC placement test.
- Pass an admissions interview

Domestic Students:

- Complete high school. •
- Pass an admissions interview.

DURATION

480 hours of instruction, 24 weeks in duration.

START DATES

2019

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•

- February 25th • April 1st
 - September 30th
 - April 29th • October 28th May 27th
 - November 25th

• August 26th

- December 30th
- July 29th **Reading Breaks:**

• July 2nd

- March 25th 29th September 23rd 27th
- June 24th 28th December 23rd - 27th •

2020

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January 28th • February 24th

March 30th

April 27th

- July 27th • August 24th
- September 28th
- October 26th
- November 23rd
- May 25th • June 29th

Reading Breaks:

- March 23rd 27th
 September 21st 25th
- June 22nd 26th December 21st 25th *Please consider reading breaks when planning the

duration of your studies.



DIPLOMA COURSES







DIPLOMA IN BUSINESS COMMUNICATIONS with Co-Op

Designed for VGC levels 6-8, IELTS 5.5 or Equivalent									
VGC Levels	1	2	3	4	5				
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Interme				

This program focuses student learning in the area of Business Communications. Through a mix of competency and outcome based learning, the student will gain skills and experience through individual and team based instruction. Building on a base of Canadian business best practices in sales and marketing, students will learn how to use various forms of communication to efficiently and effectively deliver and execute a variety of business and sales requirements. The Co-Op students will then go on to apply these lessons to their job placement while gaining work experience.

OBJECTIVES

Upon the completion of this diploma and Co-Op, the successful student will:

- have a good understanding of business terms, theories and organizational structure for Canadian business.
- be able to use basic mathematics for everyday business calculations.
- demonstrate the ability to write and deliver an effective presentation.
- be able to write various correspondences and be familiar with various forms of business communications.
- have developed their own leadership styles and techniques.
- demonstrate exceptional customer service in a person-to-person sales relationship whether it is face-to-face, online, or over the phone.
- be able to successfully apply these skills to a real working environment.

CO-OP WORK EXPERIENCE

The paid Co-Op Work Experience portion is an important part of the practical side of this program. This is where the student applies the theoretical lessons learned in the academic class to the real world. It is designed to give the student experience in a Canadian work setting that supports the learning objectives of their class. Over the course of the academic program, Co-Op students will take a four-week Job Search course. This course will run in the afternoon and prepare them for the Co-Op section. It will help students with researching employment opportunities, understanding their own strengths and weaknesses and building a professional image. Throughout the academic and Co-op portions of this program students will receive the support from our Co-Op coordinator who will work with our students to help find a suitable work opportunity and assist in successful completion of the Co-Op portion of the program. At the end of the work experience, the student is required to come back to VGC and complete their two-week Capstone portion of this program before graduating.

ADMISSION REQUIREMENTS

International Students:

- Complete high school or be a mature student of 18 years and older.
- Reach an IELTS 5.5 (academic) or TOEFL 70 or equivalent or achieve a VGC Level 6 Upper Intermediate or pass the VGC placement test.
- Pass an admissions interview

Domestic Students:

- Complete high school.
- Pass an admissions interview.

DURATION

540 hours of academic study + 540 hours of Co-Op, 50 weeks in duration (24 weeks of academic study + 24 weeks of Co-Op + 2 weeks of Capstone post Ćo-Op review and project work).



START DATES

2019 February 25th April 1st April 29th May 27th July 2nd July 29th	 August 26th September 30t October 28th November 25th December 30th 	 September 23rd - 27th December 23rd - 27th
2020		Reading Breaks:
• January 28th	 July 27th 	• March 23rd - 27th
• February 24th	 August 24th 	• June 22nd - 26th
 March 30th 	 September 28t 	h • September 21st - 25th
 April 27th 	October 26th	• December 21st - 25th
May 25thJune 29th	November 23rd	d

*Please consider reading breaks when planning the duration of your studies.

DIPLOMA IN MANAGING CUSTOMER RELATIONSHIPS

Designed for VGC levels 6-8, IELTS 5.5 or Equivaler



The Diploma in Managing Customer Relationships equips students with a comprehensive set of theories, skills, and practices on the most effective ways to manage customer relationships in a business environment. This program includes sales techniques, managing customer expectations, and understanding customers in a North American business setting. Students will gain knowledge through individual and group based instructional models.

OBJECTIVES

Upon the completion of this diploma, the successful student will:

- have a good understanding of business terms, theories and organizational structure for Canadian business.
- be able to use basic mathematics for everyday business calculations.
- prepare and execute various customer service strategies.
- demonstrate effective communication skills in business writing and business presentations.
- recall, generalize and demonstrate leadership skills as they relate to staff management and customer management.
- have a good understanding of, and be able to apply marketing strategies to business.

ADMISSION REQUIREMENTS

International Students:

- Complete high school or be a mature student of 18 years and older. Reach an IELTS 5.5 (academic) or TOEFL
- 70 or equivalent or achieve a VGC Level 6 Upper Intermediate or pass the VGC placement test.
- Pass an admissions interview

Domestic Students:

- Complete high school.
- Pass an admissions interview.

DURATION

480 hours of instruction, 24 weeks in duration.

START DATES

August 26th

2019 • July 29th

- - October 28th

• July 27th

• August 24th

• October 26th

September 28th

 November 25th • December 30th

• September 30th **Reading Breaks:**

- September 23rd 27th •
- December 23rd 27th

2020

•

- January 28th
- February 24th
- March 30th April 27th
- May 25th
 - November 23rd

June 29th **Reading Breaks:**

- March 23rd 27th •
 - June 22nd 26th
- September 21st 25th • December 21st - 25th

*Please consider reading breaks when planning the duration of your studies.





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DIPLOMA IN MANAGING CUSTOMER RELATIONSHIPS with Co-Op

Designed for V	Designed for VGC levels 6-8, IELTS 5.5 or Equivalent								
VGC Levels	1	2	3	4	5				
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Intermedia				

The Diploma in Managing Customer Relationships equips students with a comprehensive set of theories, skills, and practices on the most effective ways to manage customer relationships in a business environment. This program includes sales techniques, managing customer expectations, and understanding customers in a North American business setting. Students will gain knowledge through individual and group based instructional models. The Co-Op students will then go on to apply these lessons to their job placement while gaining work experience.

OBJECTIVES

Upon the completion of this diploma and Co-Op, the successful student will:

- have a good understanding of business terms, theories and organizational structure for Canadian business.
- be able to use basic mathematics for everyday business calculations.
- prepare and execute various customer service strategies.
- demonstrate effective communication skills in business writing and business presentations
- recall, generalize and demonstrate leadership skills as they relate to staff management and customer management.
- have a good understanding of, and be able to apply marketing strategies to business
- successfully apply these skills to a real working environment

CO-OP WORK EXPERIENCE

The paid Co-Op Work Experience portion is an important part of the practical side of this program. This is where the student applies the theoretical lessons learned in the academic class to the real world. It is designed to give the student experience in a Canadian work setting that supports the learning objectives of their class. Over the course of the academic program, Co-Op students will take a four-week Job Search course. This course will run in the afternoon and prepare them for the Co-Op section. It will help students with researching employment opportunities, understanding their own strengths and weaknesses and building a professional image. Throughout the academic and Co-Op portions of this program students will receive the support from our Co-Op coordinator who will work with our students to help find a suitable work opportunity and assist in successful completion of the Co-Op portion of the program. At the end of the work experience, the student is required to come back to VGC and complete their two-week Capstone portion of this program before graduating.

ADMISSION REOUIREMENTS

International Students:

- Complete high school or be a mature student of 18 years and older.
- Reach an IELTS 5.5 (academic) or TOEFL 70 or equivalent or achieve a VGC Level 6 Upper Intermediate or pass the VGC placement test.
- Pass an admissions interview

Domestic Students:

- Complete high school.
- Pass an admissions interview.

DURATION

540 hours of academic study + 540 hours of Co-Op, 50 weeks in duration (24 weeks of academic study + 24 weeks of Co-Op + 2 weeks of Capstone post Ćo-Op review and project work).

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START DATES

 2019 July 29th August 26th September 30th 	October 28thNovember 25thDecember 30th	Reading Breaks: • September 23rd - 27th • December 23rd - 27th
2020 January 28th February 24th March 30th April 27th May 25th June 29th	 July 27th August 24th September 28th October 26th November 23rd 	Reading Breaks: March 23rd - 27th June 22nd - 26th September 21st - 25th December 21st - 25th

*Please consider reading breaks when planning the duration of your studies.

BUSINESS CERTIFICATE PROGRAMS

Designed for VGC levels 6-8, IELTS 5.5 or Equivalent

VGC Levels	1	2	3	4	5	6	7	8
English Levels	Intro	Beginner	Elementary	Pre-intermediate	Intermediate	Upper Intermediate	Lower Advanced	Upper Advanced

ADMISSION REQUIREMENTS

International Students:

- Complete high school or be a mature student of 18 years and older. •
- Reach an IELTS 5.5 (academic) or TOEFL 70 or equivalent or achieve a VGC Level 6 Upper Intermediate or pass the VGC placement test.
- Pass an admissions interview

Domestic Students:

- Complete high school.
- Pass an admissions interview.

PRACTICAL BUSINESS CALCULATIONS

Students will learn about business mathematics used in everyday businesses. The skills learned in this course will serve the student well in any business role as well as in their personal financial life.

OBJECTIVES

Upon completion of this program, the successful student will be able to:

- demonstrate the use of weighted averages.
- use calculations for gross earnings, hourly wages and commissions.
- demonstrate and know the differences between Simple Interest, Compound Interest.
- demonstrate their knowledge of amortization, mortgages and sinking funds.

DURATION

80 hours of instruction. 4 weeks in duration.

START DATES

2019 April 1st

• March 30th

• September 30th • September 28th

BUSINESS PRESENTATIONS AND PRACTICES

This course provides hands-on experience on how to create exceptional business presentations using a variety of presentation software, and deliver the presentations to the class with confidence. The students will deliver multiple presentations over the 4 weeks and will get daily constructive feedback from both the instructor and fellow students.

OBJECTIVES

Upon the completion of this program, the successful student will be able to:

- demonstrate best practices in business presentations
- demonstrate and recall key concepts of Audience Intent Message.
- write and present a persuasive argument.
- IM and text).
- demonstrate the ability to write and deliver an effective presentation.

DURATION

80 hours of instruction. 4 weeks in duration.

BUSINESS COMMUNICATIONS ESSENTIALS

This course prepares the students in both technical skills and soft skills for effective business communications. With the aid of technical tools and role-playing, the students will learn a variety of business writing frameworks that will help any organization communicate with clarity, sensitivity and efficiency in today's demanding business world.

OBJECTIVES

Upon completion of this program, the successful student will be able to:

- communicate across cultures and generations.
- plan, write, revise and prepare written messages.
- write a persuasive message.
- write various correspondences and be familiar with various forms of communication.
- demonstrate effective business writing and presentation skills.

DURATION

80 hours of instruction. 4 weeks in duration.



2020

use digital communications in an effective and professional manner (social media, mobile technologies,

START DATES

2019

- July 2nd
- December 30th

2020 • June 29th

START DATES

- 2019
- 2020
- April 29th
- October 28th
- April 27th
- October 26th

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APPLIED LEADERSHIP IN THE WORKPLACE

This course provides an overview of theories in applied leadership in the workplace as it relates to managing customer relations. The students learn about themselves to determine his or her own leadership style. Through the study of leadership styles of historical and current business leaders, the students will learn various approaches to different customer management situations. Through role-play and case studies, the students will be able to practice and develop their leadership style.

OBJECTIVES

Upon completion of this program, the successful student will be able to:

- demonstrate their own personal leadership style and vision.
- describe various leadership styles and techniques.
- lead teams using motivation and delegation.
- demonstrate knowledge of leadership qualities through role-play.
- take the lead in customer conflict scenarios.

DURATION

80 hours of instruction. 4 weeks in duration.

START DATES 2019

- 2020 • July 29th
 - January 27th • July 27th

COMMUNICATION FOR CUSTOMER SATISFACTION AND EXCELLENCE

In this course, the students learn how to provide exceptional customer service for any organization. The students will study concepts on customer service across a range of channels including face-to-face, over the phone, and online applications. They will learn how to handle a range of customer behaviours. Students will be able to apply these practical concepts to help differentiate any organization.

OBJECTIVES

Upon completion of this program, the successful student will be able to:

- define and deliver exceptional service.
- know how to best to handle complaints.
- create a customer service brand.
- demonstrate exceptional customer service in a person-to-person sales relationship whether it is face-to-face, online, or over the phone.

DURATION

80 hours of instruction. 4 weeks in duration.

START DATES

- 2019 • February 25th
- 2020 • February 24th
- August 26th
- August 24th

PRACTICAL SALES TECHNIQUES

In this course, the students learn the essentials of how to be a salesperson and how to develop a personal sales approach. The students will learn about the opportunities in sales in this age of information and technology. The students will get practical experience on how to develop person-to-person relationship strategies using communication and buyers psychology.

OBJECTIVES

Upon completion of this program, the successful student will be able to:

- recall and describe key milestones in the evolution of various selling models.
- understand the key ethical and social considerations in personal and business sales and selling.
- develop relationship, customer and product strategies.
- develop questionnaires for determining customer needs.

DURATION

80 hours of instruction. 4 weeks in duration.

PRINCIPLES OF MANAGING CUSTOMER RELATIONSHIPS

In this course, the students will learn the fundamentals of Customer Relationship Management. From a sales and selling perspective, the student will learn the principles of customer acquisition, customer engagement and developing long-term customer relationships. These skills can be applied to assist an organization's customers for the purpose of growth and profit.

OBJECTIVES

Upon completion of this program, the successful student will be able to: demonstrate knowledge of personal selling skills in relation to gaining employment and developing a successful

- career.
- between consumers and business buyers and key points that shape these buying behaviours.
- negotiating with buyers.

DURATION

80 hours of instruction. 4 weeks in duration.





START DATES

2019

• August 26th

2020

- February 24th
- August 24th

demonstrate knowledge of: three personal selling philosophies, concepts of buying and selling, differences demonstrate an understanding of key principles, methods and concerns relating to strategies and techniques for

START DATES

2019

2020

- October 28th
- April 27th October 26th

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MARKETING ESSENTIALS

Students learn the essentials of marketing for customers and clients. This course provides a general overview of marketing with a focus on specific job skills in a typical marketing lifecycle, selling, customer relationships and communication.

OBJECTIVES

Upon completion of this program, the successful student will be able to:

- Apply concepts of value, pricing strategies, and consumer segmentation, targeting, and positioning.
- Analyze the marketing environment and buyer psychology.
- Create a brand through customer value. ٠
- Analyze and apply marketing frameworks such as the 4 Ps.

DURATION

START DATES

80 hours of instruction. 4 weeks in duration.

2019 • December 30th

2020 • June 29th

INTRODUCTION TO CANADIAN BUSINESS MANAGEMENT

Students will learn about the nature of Canadian business best practices. The course will provide the theory and practical knowledge for students to understand how Canadian businesses operate, plan, strategize, organize, develop and control.

OBJECTIVES

Upon completion of this program, the successful student will be able to:

- have a good understanding of business terms, theories and organizational structure for ٠ Canadian business.
- demonstrate knowledge of management terms, processes of planning, organizing, leading and controlling organizational work activities as well as roles and responsibilities for hiring.
- demonstrate the process of quantitative decision making.
- understand and better integrate into Canadian company culture.

DURATION

80 hours of instruction. 4 weeks in duration.

START DATES

2019

- May 25th • May 27th
- November 25th November 23th

2020





TWO WEEK INTENSIVE BUSINESS PROGRAMS

Designed for VGC levels 5-8

VGC Levels Upper English Levels Pre-intermediate Intermediate

ENTREPRENEURSHIP HOW TO CREATE A SUCCESSFUL BUSINESS

This program combines lectures, case studies, and a final group project for assessment. By the end of this seminar course, students will gain a solid and structured understanding of entrepreneurship and how to start a successful business. Through case studies and lectures, students will gain an understanding of the importance of industry analysis, writing a business plan and financing a new venture. By the end of the course, participants will develop and present a new business and show full understanding of the process of taking a business idea to realization.

COURSE OVERVIEW

This seminar will teach you the basics of how to succeed in creating your own business. The course is broken up into the following sections:

- Identifying Opportunities and Generating Ideas
- Financing or Funding
- Components of a Business Plan

- Feasibility Analysis
- Competitor Analysis
- Examining Various Business Models
- Writing a Business Plan
- Designing a Business Model
- Presenting and Critiquing a Business Plan

MARKETING THROUGH SOCIAL MEDIA

This program combines lectures, case studies, and a final group project for assessment. By the end of this seminar course, participants will gain a solid and structured understanding of social media platforms, identifying and targeting a particular audience, and how they fit with a broader marketing strategy. Through case studies and lectures, students will gain an understanding of the importance of social media and how it fits with marketing a product or service. They will demonstrate their knowledge by developing and presenting a social media strategy for a given product or service.

COURSE OVERVIEW

This seminar will teach you the basics of how to succeed in creating your own social media strategy. The course is broken up into the following sections:

- Understanding the Risks, Threats, and Opportunities in Social Media
- Social Media Psychology: Understanding the User
- Social Media Platforms and Their Use in Business
- Developing and Applying a Social Media Marketing Strategy
- Presenting and Critiquing a Social Media Strategy



LEADERSHIP

This program combines lectures, case studies, and a final group project for assessment. By the end of this seminar course, students will have gained a solid and structured understanding of what it takes to be a strong company leader. Through case studies, we will explore the successes and failures of leaders. More importantly, we will explore both how leaders become leaders, and the reasons why. Through lectures, we will see the importance of vision and how approaches to leadership differ. Furthermore, through daily projects and presentations, participants will gain a better understanding of their own leadership skills as well as practical knowledge of how to become a better and more effective leader.

COURSE OVERVIEW

This seminar will teach you the basics of how to succeed in a leadership position. The course is broken up into the following sections: • Defining Leadership: What makes a good leader? • Leadership Approaches and Styles Establishing Vision and Mission Building the Leadership Skill Set

- Self Evaluation of Leadership Skills
- Presenting and Critiquing Leadership Strategies

DURATION

38 hours of instruction for each program, 2 weeks in duration for each program.

START DATES

2019:

- **Leadership:** July 8 to July 19
- **Entrepreneurship:** July 22 to August 2
- 2020:

- marketing@vgc.ca



Marketing through Social Media: August 6 to August 16

Leadership: January 6 to January 17 July 6 to July 17 Entrepreneurship: January 20 to January 31 | July 20 to July 31 Marketing through Social Media: August 4 to August 14

* These programs are offered as part of our Summer Seminar Series during July and August, Winter Seminar Series during January as well as special request for groups throughout the year. For group quotes and custom start dates please contact:

> *I joined VGC's Business Seminar to learn* more about entrepreneurship. It was an amazing experience, the program provided me with valuable material and content about how I can start my own business. I strongly recommend people to participate in this seminar!

> > - Ricardo • Brazil



EXTRA STUDENT SERVICES

At VGC International College, we are proud of our quality of education. We believe that every student deserves to get all the necessary tools and support to improve their English skills and succeed in their English language studies as well as their communication skills for business. That's why we have created three extra services, to make sure that our students reach the highest level of education and have a personalized experience while studying English and Business in Canada. These additional student services are available for all VGC students and alumni, included in tuition with no extra fee.

- Study Lab
- Writing Center

• Workshops

• Continuing Studies (for VGC alumni)

STUDY LAB



At VGC International College, we understand that you may sometimes need a little extra help, a place to study, or simply some additional practice to learn English faster. With this in mind, we offer our Study Lab, a welcoming place where you can meet with a highly qualified VGC teacher to:

- get help with your homework and study for exams.
- clarify language related doubts.
- obtain extra material for study or practice.
- get individual attention and tips to improve English in your weaker areas.
- learn English with other students in a smaller, more intimate setting.
- get help with writing a paper.

Another great advantage of the Study Lab is the fact you can simply drop in any day you want, Monday to Thursday after class between 3:40 - 4:40 pm. **Studying alone is not as much fun or as effective, so come join us!**



Writing is a difficult skill to master and writing in a second language can be intimidating. With that in mind VGC has opened a Writing Center with the aim of offering help and support to students who are at level 5 and higher. The Writing center will be hosted by one of our many highly trained instructors four days a week from Monday-Thursday after class between 3:40 - 4:40 pm.

- get help forming a compelling introduction.
- get help with structure for supporting paragraphs
- get help with Thesis Statement creation and placement.
- learn how to form a solid conclusion to your essay



WORKSHOPS



Our Friday afternoon English workshops go beyond traditional language study. These interactive training sessions are designed to help students by providing practical information and feedback on daunting issues such as employment or immigration to Canada*. Join us in a casual setting and get helpful tips for your professional life. The topics include: resume and cover letter writing tips, how to succeed in a job interview, Canadian culture, how to apply for a Canadian visa* and much more.

Our English workshops take place every second Friday afternoon.

*All workshops about visa application and immigration to Canada are conducted by a certified immigration consultant.

CONTINUING STUDIES

Designed for V	GC levels	1-8				
VGC Levels	1	2	3	4	5	6
English Levels						Upper Intermediate

For our English language students, one of the biggest challenges of studying English abroad comes when you go back home. When you are living in Canada and are speaking English every day you feel your skills improving every moment, but when you go back home you may find yourself losing some of the English skills you worked so hard to acquire. That's why we offer Continuing Studies, an online platform designed for our alumni to maintain the English level they achieved. We provide a new online English lesson every week, and they are divided into four categories: Reading, Writing, and Listening. By offering you the opportunity to practice and continue to learn English online, we want to make sure that you keep the English level that you graduated from VGC with. This is just one of the ways in which you will always remain part of the VGC family.









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VGC ACTIVITIES

VGC INTERNATIONAL COLLEGE OFFERS ITS STUDENTS A WIDE VARIETY OF ACTIVITIES TO COMPLEMENT THEIR ENGLISH STUDIES

Here at VGC, we understand that your trip to Canada is more than just studying – it's the experience of a lifetime! We want you to have as much fun as possible using and refining the new language skills you have acquired as you make new friends in Vancouver. For business students this is a great way to network. To ensure that students have the time of their lives, VGC organizes its very own afternoon activities and excursions, from local sightseeing outings to weekend trips to the majestic Rocky Mountains, or kayaking trips on the Sunshine Coast. By being part of the VGC family, you can join one of our once-in-a-lifetime weekend excursions, and also choose from a variety of other exciting Canadian cultural experiences. This will ensure that you make the absolute best of your time here in Canada. Learn to ski and snowboard in the mountains of British Columbia, kayak along the shores of downtown Vancouver and Granville Island, enjoy a tasty beach BBQ in Stanley Park, fish for salmon, catch a Canucks hockey game – the adventures are endless.

THE VGC DIFFERENCE

- VGC has its own activities team, which means that you will not find the same activities anywhere else.
- VGC's activity staff ensure that the activities are in English and learning continues outside of the classroom.





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Lake Canoeing

HOUSING AND ACCOMMODATION

OUR HOMESTAY ACCOMMODATION:

LEARN THE CULTURE FASTER BY LIVING WITH A CANADIAN HOST FAMILY

With VGC International College's homestay you can fully immerse yourself in Canadian culture and practice English outside the classroom by living with a Canadian host family. This experience will give your English learning a whole new dimension while you experience the friendliness and hospitality that Canadians are famous for.

All of our homestay families are carefully selected so you can experience a safe and casual environment during your career training or English courses in Canada. Our families enjoy meeting students from around the world and some have been hosting students for many years. Choosing our homestay accommodation will help you settle in more easily and make Vancouver feel like a home away from home.





WHAT TO EXPECT IN YOUR HOMESTAY

- Room: a private, clean and comfortable room for every student.
- Furniture: bed and bedding, dresser and a place to do homework.
- Access: to bathroom and laundry facilities.
- Proximity: approximately 30 to 55 minutes commute to school by public transport.
- Families: friendly and welcoming English speaking homestay families from diverse backgrounds that reflect Vancouver's multicultural population. Some families may host more than one international student.
- Lifestyle: you can indicate your preferences on diet, smoking/non-smoking, children, etc.
- Amenities: 2 or 3 meals per day included, Wi-Fi Internet access, 24-hour emergency contact number. Airport pickup/return can be booked for an additional fee.

The homestays are usually booked on a weekly basis starting on the weekend, with the option of adding additional days. The homestay accommodation must be booked a minimum of two weeks in advance.



STUDENT RESIDENCE: STUDENT ROOMS IN DOWNTOWN VANCOUVER

For students 19+ years old

At VGC International College we recommend our international students stay with our homestay families to help them settle in and learn more about Canadian culture. However, we also offer accommodation in our VGC student residence for independent students who prefer to live in the heart of Vancouver together with other international students. Located within walking distance to all major attractions of downtown Vancouver, our residence is the perfect option for all students who want to enjoy the bustling city life.

The student residence is available for adult students (19 years and older) and needs to be booked well in advance as space is limited. Due to Vancouver's shortage of rental units and student residences we may only offer shared rooms during the months of July and August.

WHAT TO EXPECT IN THE STUDENT RESIDENCE

- Room: a private or shared, clean and comfortable room in a fully furnished • shared suite.
- Furniture: bed and linens, wardrobe, desk and chair in each room.
- Access: to bathroom and laundry facilities, a shared kitchen and a common area.
- Proximity: approximately 10-15 minutes commute to school by public transport ٠ or 20 minutes walking time.
- Amenities: free Wi-Fi, gym, 24 hour concierge/security, weekly housekeeping in the common area and utilities included.





We go out of our way to make sure you have the best experience in class as well as at home.

- Helen Ma Homestay/Residence Coordinator



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ETHICS GUIDE AND MISSION STATEMENT

VGC International College's mission is to supply the best learning environment with the highest of academic standards, to support student learning with excellent customer service, and to always do business with integrity and honesty.

At VGC we recognize the importance of quality education as a means to advance in life. We do not believe that education should be for the few but a means for the many to improve themselves and change their situation.

As an organization that works globally, we are committed to giving the best services with quality, integrity, and honesty. As an international business, we recognize that we have a responsibility to our students and the countries from which they come. We recognize that people are born into situations but do not have to accept them. We believe people can only be empowered and change their living situation through education.

CAMPUS CULTURE

At VGC we pride ourselves on our global student community. To date, VGC has been home to students of over 75 nationalities, and this number continues to grow. We are also proud of our family atmosphere. There is a warm, friendly greeting from our student services staff as you walk into the school and it is our goal for VGC to become your home away home. VGC International College is designed with plenty of stu-

dent space, and with multiple student lounges, what better place to network and make friends with people from around the world. We understand that to really learn English, you must communicate and practice the language, and with one of the best nationality mixes in Vancouver, VGC gives students plenty of opportunities to make friends from all around the world, all communicating in one universal language: English.



VGC's Educate for Change is an international initiative that puts money back into NGO's that support education in developing countries.

INSTITUTO URRACÁ

VGC International College is proud to be partners with a Brazilian NGO. For each Brazilian student that attends VGC, we will give a dollar a day to Casa do Zezinho. The collected funds are utilized to purchase school supplies and goods aimed to assist low income families interested in improving themselves through education.

EDUCATE FOR CHANGE: THAILAND



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EDUCATE FOR CHANGE: BRAZIL

CASA DO ZEZINHO "creates conditions, by way of education, art and culture, so that low income children and young adults under extremely vulnerable conditions can overcome the barriers imposed by their living standards and become self-reliant with the ability to make mature decisions about their own lives." Located in what is called the "triangle of death" (between Jardim Angela, Jardim Sao Luiz and Capao Redondo in the outskirts of São Paulo),

CASA DO ZEZINHO educates children and young adults that live below the poverty line, most live in no more than two room shacks with the rest of their family members (usually up to 10 people), immersed in violence inside and outside their homes.

EDUCATE FOR CHANGE: PANAMA

VGC International College is proud to be partners with a Panamanian NGO. For each Panamanian student that attends VGC, we will give a dollar a day to Instituto Urracá. The collected funds are utilized to purchase school supplies and goods aimed to assist low income students in receiving the necessary skills to reach further academic and personal goals through education.

INSTITUTO URRACA. With limited resources, it promotes academic excellence and calls for young students to work hard towards attaining higher academic and professional goals. Instituto Urracá delivers a structured theory and hands-on high school program to students from low income families and various cultural backgrounds.

Please note: Donations are made in tangible goods such as: textbooks, pens, and paper. VGC International College does not benefit from any tax breaks.

VGC International College is proud to be partners with the Mirror Foundation Thai NGO. For each Thai student that attends VGC, we will give a dollar a day to their Rai Som School. The collected funds are utilized to purchase school supplies and goods aimed to assist low income students interested in improving themselves through education.

Rai Som school, works specifically to give access to basic education to stateless children. The school has a curriculum designed to fit with the lives of the local community and teaches the local language as well as Thai and English. The Mirror Foundation is a Thai Non-Governmental Organization, run by Thai and hill tribe staff, working for the social development of the community in general and for the benefit of ethnic minorities in particular.







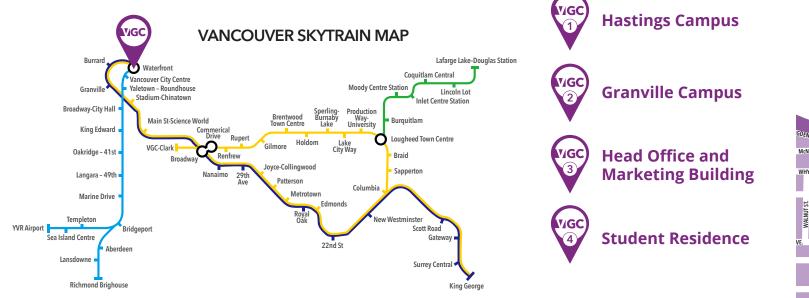
ABOUT VANCOUVER

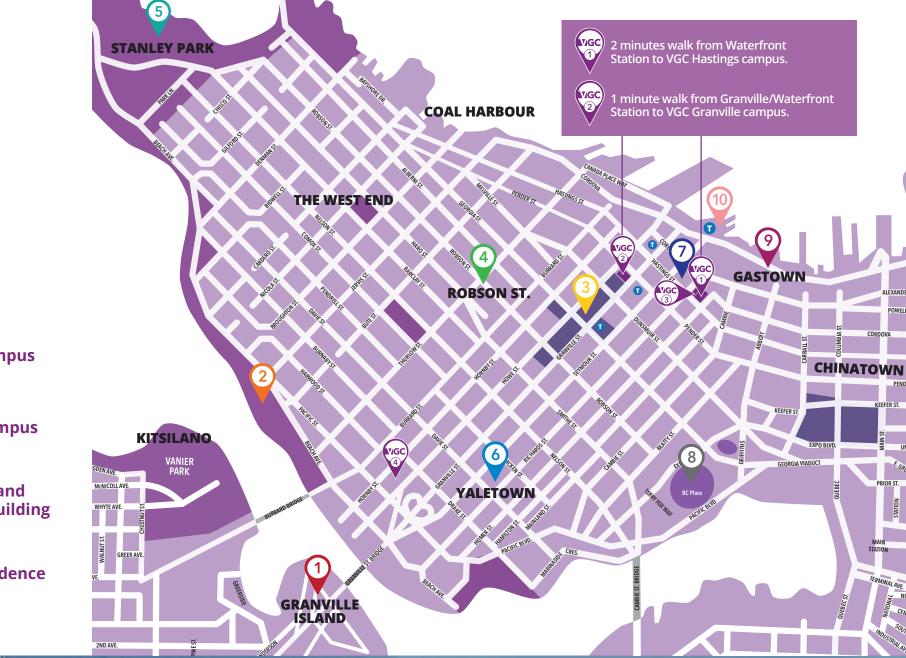
Vancouver is the city of choice if you choose to learn English in Canada. Set against a stunning backdrop on Canada's west coast, Vancouver continuously ranks in the top five best cities in the world to live in. Vancouver is naturally beautiful, mild in climate and one of the safest cities in North America.

Nestled between snow-capped mountains and the Pacific Ocean, Vancouver offers the perfect blend of year-round outdoor activities and urban excitement. Relax on one of Vancouver's many sandy beaches, wander through the boutique shops in historic Gastown or catch some air snowboarding or hiking on Grouse Mountain – in Vancouver there is something for everyone! There is no other city in the world like Vancouver, and VGC's campus is located right in the heart of it!

VANCOUVER TRANSIT

All buses, trains and other transportation begin and end two blocks away from VGC International College. It is always easy to find your way!







BC Place

BC Place is a multi-purpose stadium and home to the BC Lions and Vancouver Whitecaps. It also served as the main stadium for the 2010 Winter Olympics.

Gastown

VGC is situated right on the edge of historic Gastown which is one of Vancouver's oldest areas, where you can find the first steam clock built in 1977 by Raymond Saunders.

Waterfront Station

Waterfront Station is Vancouver's main transit hub. All trains, buses, SeaBuses and SkyTrains use this as the terminal station. Conveniently located two blocks away from our campuses, Waterfront Station makes VGC an easy commute from wherever you are coming from.

START DATES AND CANADIAN HOLIDAYS

SCHOOL of

ENGLISH LANGUAGE

Yearly Calendars

Canadian Holidays SCHOOL of ENGLISH LANGUAGE	JANUARY S M T W T F S C 2 3 4 5 6 7 8 9 10 11 12 13 4 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 19 20 21 22 23 24 25 26 27 28	MARCH S M T W T F S 3 4 5 6 7 8 9 10 1 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	APRIL S M T W T F S 1 2 3 4 5 6 7 3 9 10 11 12 13 14 15 16 17 18 20 21 23 24 25 26 27 28 29 30 20 27 28 29 30 25 26 27
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2020	JANUARY	FEBRUARY	MARCH	APRIL
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SCHOOL of ENGLISH LANGUAGE	MAY	JUNE	JULY	AUGUST
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Relationships	with Co-Op icates Start Dates • Communication for Customer Satisfaction and Excellence • Practical Business Calculations • Business Communication Essentials • Introduction to Canadian Business Management	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
October 28:	Business Maragement Business Presentations and Practices Applied Leadership in the Workplace Communication for Customer Satisfaction and Excellence Practical Sales Techniques Practical Business Calculations Business Communication Essentials Principles of Managing Customer Relationships i: Introduction to Canadian Business Management	SEPTEMBER S M T W T F S 1 (2) 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 Reading Break 28 29 30 28
December 30	: • Business Presentations and Practices • Marketing Essentials	Two Week Intensive Busin

21)20	JANUARY	FEBRUARY	MARCH	
	JAU dian Holidays	S M T W T F S Image: Im	S M T W T F S 1 2 3 4 5 6 7 8	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14	
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Diploma in Bus Diploma in Bus Diploma in Ma	ma Start Dates iness Communication iness Communication with Co-Op naging Customer Relationships naging Customer ith Co-Op	MAY SMTWTFS 1 2	JUNE SMTWTFS 1 2 3 4 5 6	JULY S M T W T F S (1) 2 3 4	9
January 27:	cates Start Dates • Applied Leadership in the Workplace • Communication for Customer Satisfaction and Excellence • Practical Sales Techniques • Practical Business Calculations • Business Communication Essentials	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 19 20 21 22 23 24 25 26 27 28 29 30 31	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Reading Break 27 28 29 30	5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2 1 2 3
May 25:	Principles of Managing Customer Relationships Introduction to Canadian	SEPTEMBER	OCTOBER	NOVEMBER	_
June 29: July 27: August 24: September 28 October 26:	Business Management • Business Presentations and Practices • Marketing Essentials • Applied Leadership in the Workplace • Communication for Customer Satisfaction and Excellence • Practical Sales Techniques • Practical Business Calculations • Business Communication Essentials	S M T W T F S 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 13 14 15 16 17 18 19 20 Reading Break 26 27 28 29 30	S M T W T F S 4 5 6 7 8 9 10 11 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 - - - - -	(1 2 2
November 23:	 Principles of Managing Customer Relationships Introduction to Canadian Business Management 	Two Week Intensive Busine	ss Programs: Irship: How to Create a Successful Busine	ess Marketing Through Social Me	edia

Yearly Calendars

FEBRUARY	MARCH	APRIL
SMTWTFS	SMTWTFS	SMTWTFS
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 15 19 20 21 22 23 24 25 26 27 28	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 Reading Break 30 31 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 20 21 22 23 24 25 26 27 28 29 30
JUNE	JULY	AUGUST
SMTWTFS	SMTWTFS	<u>SMTWTFS</u>
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FEBRUARY	MARCH	APRIL
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